OFFICE OF THE SECRETARY OF STATE

BILL BRADBURY SECRETARY OF STATE



ELECTIONS DIVISION

JOHN LINDBACK DIRECTOR

141 STATE CAPITOL SALEM, OREGON 97310-0722

ELECTIONS - (503) 986-1518

March 30, 2007

U.S. Election Assistance Commission Attn: Edgardo Cortes 1225 New York Avenue, NW – Suite 1100 Washington, D.C. 20005

Dear Mr. Cortes:

Enclosed is the hard-copy report for Title II, Section 251 funds during the period from October 1, 2005 through September 30, 2006.

Should you have any questions, do not hesitate to contact me directly.

Thanks for your time and consideration.

Frank Garcia, Jr.

Sincerely,

Manager, Help America Vote Act

Enclosures

FINANCIAL STATUS REPORT

(Long Form)

(Follow instructions on the back)

to Which Repor	v and Organizational Element t is Submitted N ASSISTANCE COMN	By Federal Agency	Identifying Number Assigne TION 251	d	No. 1 0348-0039 1 1 pages	
OREGON SE	nization (Name and complete CRETARY OF STATE ST NE STE 180, SALE	address, including ZIP code) EM OR 97310		•		
		5. Recipient Account Num 1650001070	ber or Identifying Number	6. Final Report ☐ Yes ☑ No	7. Basis Cash Accrual	
8. Funding/Grant I From: (Month, I 10/1/2005	Period (See instructions) Day, Year)	To: (Month, Day, Year) 9/30/2006	9. Period Covered by this Report From: (Month, Day, Year) 10/1/2005		To: (Month, Day, Year) 9/30/2006	
10. Transactions:			l Previously Reported	This Period	III Cumulative	
a. Total outlays			5,362,425.00	3,258,884.00	8,621,309.00	
b. Refunds, rebates, etc.			0.00	0.00	0.00	
c. Program i	ncome used in accordance wi	th the deduction alternative	0.00	0.00	0.00	
d. Net outlay	s (Line a, less the sum of line	s b and c)	5,362,425.00	3,258,884.00	8,621,309.00	
•	e of net outlays, consisting (in-kind) contributions	of:		0.00	0.00	
	eral awards authorized to be u	sed to match this award		0.00	0.00	
g. Program income used in accordance with the matching or cost sharing alternative				0.00	0.00	
h. All other recipient outlays not shown on lines e, f or g			268,125.00	334,545.00	602,670.00	
i. Total recip	ient share of net outlays (Sum	of lines e, f, g and h)	268,125.00	334,545.00	602,670.00	
j. Federal sh	are of net outlays (line d less	line i)	5,094,300.00	2,924,339.00	8,018,639.00	
k. Total unliq	uidated obligations				0.00	
I. Recipient's	s share of unliquidated obligat	ons			0.00	
m. Federal s	hare of unliquidated obligatior	s			0.00	
n. Total Fede	eral share (sum of lines j and i	n)		90.035000 (77.10)	8,018,639.00	
o. Total Fede	eral funds authorized for this fu	inding period			28,137,320.00	
p. Unobligate	ed balance of Federal funds (L	ine o minus line n)			20,118,681.00	
Program income	=	un diesem turi et petit februariet ein depleasin technica en tr			0.00	
q. Disbursed program income shown on lines c and/or g above r. Disbursed program income using the addition alternative					0.00	
s. Undisbursed program income						
t. Total program income realized (Sum of lines q, r and s)					0.00	
11. Indirect	a. Type of Rate (Place ")	<" in appropriate box)	edetermined	☐ Final	0.00	

FINANCIAL STATUS REPORT

(Long Form)

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0039), Washington, DC 20503.

PLEASE <u>DO NOT</u> RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET.

Please type or print legibly. The following general instructions explain how to use the form itself. You may need additional information to complete certain items correctly, or to decide whether a specific item is applicable to this award. Usually, such information will be found in the Federal agency's grant regulations or in the terms and conditions of the award (e.g., how to calculate the Federal share, the permissible uses of program income, the value of in-kind contributions, etc.). You may also contact the Federal agency directly.

tem	Entry	ltem	Entry
1,	2 and 3. Self-explanatory.	10b.	Enter any receipts related to outlays reported on the form that are being treated as a reduction of expenditure
4.	Enter the Employer Identification Number (EIN) assigned by the U.S. Internal Revenue Service.		rather than income, and were not already netted out of the amount shown as outlays on line 10a.
5.	Space reserved for an account number or other identifying number assigned by the recipient.	10c.	Enter the amount of program income that was used accordance with the deduction alternative.
6.	Check yes only if this is the last report for the period shown in item 8.	Note:	Program income used in accordance with other alternatives is entered on lines q, r, and s. Recipien reporting on a cash basis should enter the amount of the second
7.	Self-explanatory.		cash income received; on an accrual basis, enter the program income earned. Program income may or may
8.	Unless you have received other instructions from the awarding agency, enter the beginning and ending dates of the current funding period. If this is a multi-year program, the Federal agency might require cumulative reporting through consecutive funding periods. In that case, enter the beginning		not have been included in an application budget and, a budget on the award document. If actual income from a different source or is significantly different amount, attach an explanation or use the remarks section.
	and ending dates of the grant period, and in the rest of these instructions, substitute the term "grant	10d,	e, f, g, h, i and j. Self-explanatory.
	period" for "funding period."	10k.	Enter the total amount of unliquidated obligation including unliquidated obligations to subgrantees a
9.	Self-explanatory.		contractors.
effect cumula column column fundin the fun you no reports	The purpose of columns, I, II, and III is to show the effect of this reporting period's transactions on cumulative financial status. The amounts entered in column I will normally be the same as those in		Unliquidated obligations on a cash basis are obligation incurred, but not yet paid. On an accrual basis, they are obligations incurred, but for which an outlay has not you been recorded.
	column III of the previous report in the same funding period. If this is the first or only report of the funding period, leave columns I and II blank. If		Do not include any amounts on line 10k that have be included on lines 10a and 10j.
	you need to adjust amounts entered on previous reports, footnote the column I entry on this report and attach an explanation.		On the final report, line 10k must be zero.
		101.	Self-explanatory.
10a.	Enter total gross program outlays. Include disbursements of cash realized as program income	10m.	On the final report, line 10m must also be zero.

10n, o, p, q, r, s and t. Self-explanatory.

11b. Enter the indirect cost rate in effect during the reporting

11a. Self-explanatory.

period.

disbursements of cash realized as program income if that income will also be shown on lines 10c or 10g. Do not include program income that will be

For reports prepared on a cash basis, outlays are

the sum of actual cash disbursements for direct

costs for goods and services, the amount of indirect expense charged, the value of in-kind contributions

shown on lines 10r or 10s.

OREGON SECRETARY OF STATE REPORT ON EXPENDITURE OF TITLE II, SECTION 251 FUNDS OCTOBER 2005 THROUGH SEPTEMBER 2006

As requested by the U.S Election Assistance Commission, listed below is a detailed list of expenditures and a description of the related activities conducted by the Oregon Secretary of State utilizing Help America Vote Act (HAVA) Title II, Section 251 funds during the period from October 1, 2005 through September 30, 2006.

VOTING SYSTEM ACCESSIBILITY FOR THE DISABLED - \$274,590

In complying with requirements of Title III, Section 301 of the Help America Vote Act, Title II Funds were utilized to move forward with the development, procurement and the implementation of Accessible Ballot Marking System (ABMS) as an interim solution for meeting the HAVA mandate. This came about because of a legal dispute between the State of Oregon and Election Systems & Software (ES&S). In complying with HAVA, we established a system that is accessible for the disabled in a manner that provides the same opportunity for access and participation as for other voters (including privacy and independence) and designed around Oregon's unique vote by mail election requirements. IVS, LLC from Kentucky was hired to develop and implement the ABMS and implementation proceeded as scheduled and was in place as a pilot in ten (10) counties statewide for the May Primary Election in 2006. This program was implemented to all thirty-six (36) counties statewide for the November General Election in 2006. Title II funds utilized for this reporting period are \$274,590.

Reference to voting system accessibility for the disabled can be found in the HAVA State Plan on pages 12-13, 16-17, and on pages 40, 43 and 45.

STATEWIDE VOTER REGISTRATION LIST - \$2.2 Million

In complying with requirements of Title III, Section 303 of the Help America Vote Act, Title II Funds were utilized to move forward with the development, procurement and the implementation of a Centralized Voter Registration System (OCVR). In compliance with HAVA and as stated in the Oregon Election Plan, we established a single statewide voter registration database with integrated election management capabilities available for all 36 counties and the Secretary of State's office and designed around Oregon's unique vote by mail election requirements. Oregon's Saber Consulting was hired to develop and implement the Central Voter Registration System and the implementation proceeded as scheduled. Oregon applied to the Office of Election Administration for a waiver, extending our state's compliance date to January 1, 2006. Title II funds utilized for this reporting period are \$2.2 Million.

Reference to the statewide voter registration system can be found in the HAVA State Plan on pages 21-22 and on pages 41 and 43.

ELECTIONS ADMINISTRATION - \$604,279

Five (5) employees were responsible for managing the implementation of HAVA and OCVR. These five employees work with a series of committees representing election officials and public members representing community organizations concerned with voter participation. Title II funds utilized for this reporting period are \$452,689.

Associated operational costs for HAVA include rent, postage, telecommunication, office supplies, data processing supplies, consulting services, PC Hardware, and legal fees. Title II funds utilized for this reporting period are \$129,884.

Reference to HAVA and Plan Management and oversight can be found in the HAVA State Plan on page 44.

An additional program that improved the administration of elections for Federal office were the changes and re-design of our voter registration forms because of the new identification requirements for voters who register by mail and who have not previously voted in an election for federal office. These changes required us to update and re-design all our voter education materials. Both voter registration forms and voter education materials were provided in both English and Spanish. Additional printing of these materials was required. Title II funds utilized for this reporting period are \$21,706.

Reference to voter identification requirements can be found in the HAVA State Plan on page 22.

PROVISIONAL VOTING - \$46,588

In complying with requirements of Title III, Section 302 of the Help America Vote Act, Title II Funds were utilized to maintain and manage Oregon's Toll-Free Line, 1.866.ORE.VOTES/673.8683. This toll-free hotline allows voters to report possible voting fraud and voting rights violations, check the outcome of their provisional ballot, to obtain general election information, and to access detailed automated information on their own voter registration status, specified drop-site locations, and other relevant information. The toll-free line is available Monday-Friday from 8:00 AM – 5:00 PM with representatives providing services in both English and Spanish. TTY services for the hearing impaired are also available at 1-866-350-0596. Voters can also be connected to their County Elections office or to the Secretary of State's Elections Division. Title II funds utilized for this purpose in this reporting period are \$38,214.

Additionally, as an educational tool, we developed an insert that provides instructions on voting a ballot, reviewing a ballot, reasons for requesting a replacement ballot and returning your ballot in an effort to reduce voting errors and provisional voting. The insert also doubles as a poster and they are posted at polling locations throughout the state. Title II funds utilized for this purpose in this reporting period are \$8,374.

Reference to Provisional Voting can be found in the HAVA State Plan on page 18.

VOTER EDUCATION/ALTERNATIVE FORMAT OUTREACH - \$60,465

In complying with the requirements of Title III of the Help America Voter Act, Title II Funds were utilized to educate voters concerning voting access, voting procedures, voting rights, voting technology and providing effective customer service to the disability community. The alternative formats ranged from Large Print and Spanish Language Voter Registration Cards and "Voting In Oregon Guides;" to Audio, On-Line, "Easy To Read," Large Print, Spanish Language and Braille Voter Guides; to Bilingual Billboards and Radio Advertising. Title II funds utilized for this reporting period are \$60,465.

Reference to Voter Education can be found in the HAVA State Plan on pages 32 - 34.

INTEREST ACCRUED - \$961,374

During the current reporting period the Oregon Secretary of State invested Title II, Section 251 funds and accrued Interest in the amount of \$961,374.

STATE MATCHING FUNDS, INTEREST ACCRUED - \$25,020

During the current reporting period the Oregon Secretary of State invested State Matching Funds and accrued Interest in the amount of \$25,020.